

## MEETING NOTICE

**Ellsworth Public Library Board of Trustees Meeting**  
**Tuesday, January 28, 2025**  
**5:15 p.m.**  
**388 W. Main St., Ellsworth, WI (Meeting Room)**

### AGENDA

Call to order

Establish a quorum

Certification of compliance with Open Meeting Law

Approve agenda

Approve minutes from the November 26, 2024 and December 18, 2024 meetings

#### Current Business

- Review and approval of financial report
- Audit and approval of monthly expenditures
  - Review and approval of capital and maintenance expenditures
  - Discussion and approval to transfer funds from Village-held library account if needed
- Discussion and possible action re: running list of future expenses
  - Art Acquisition committee update
  - Accessibility items, automatic door openers, and strategic plan appear separately on the agenda
- Review and approval of director's report
- School representative report (Angie Bjork)
- Village representative report (Laurie Neeley)
- Friends of the Ellsworth Public Library report (Beth Kidd)
- Discussion and possible action re: purchase or lease of cloud fax service
- Review of preliminary strategic plan and vision, culture, and mission statements

#### New Business

- Review and approval of RFP draft for automatic door opener project
- Discussion and possible action re: revision of library job descriptions
- Discussion re: accessibility suggestions from the Oct. 10 Community Conversation on Accessibility
- Roll call vote to hold closed session for library director review as authorized by Wisconsin Statutes Section 19.85(1)(c)
- Reconvene in open session

Adjournment

Next Meeting: Tuesday, February 25, 2025 at 5:15 p.m.

#### Join Zoom Meeting

<https://us02web.zoom.us/j/89232498044>

Meeting ID: 892 3249 8044

Dial by your location

+1 312 626 6799 US (Chicago)

The Ellsworth Public Library will attempt to provide accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, contact the Ellsworth Public Library at 715-273-3209. For more information on the agenda, please contact Judy Perkins, President, Ellsworth Public Library Board of Trustees at 715-273-4270.